

## **AGENDA**

**Committee** POLICY REVIEW & PERFORMANCE SCRUTINY COMMITTEE

**Date & Time of Meeting** WEDNESDAY 23 NOVEMBER 2011 AT 4.30PM

**Venue** COMMITTEE ROOM 1, COUNTY HALL, ATLANTIC WHARF, CARDIFF

**Membership** County Councillor Dianne Rees (Chairperson);  
County Councillors Burley, Carter, Chaundy, Goodway, Hyde,  
Brian Jones, Montemaggi, and Walker

### **1. Apologies**

### **2. Minutes**

To approve as a correct record the minutes of the meeting held on 26 October 2011.

### **3. Declarations of Interest** to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct

### **4. ICT Service Delivery Re-design**

- (a) Councillor Mark Stephens, Executive Member – Finance & Service Delivery will be in attendance and may wish to make a statement;
- (b) Steve Durbin, Head of Internal Services and Phil Bear, ICT Transition Manager will be in attendance for this item;
- (c) Questions by Members of the Committee.

### **5. Business Administration Project**

- (a) Councillor Mark Stephens, Executive Member Finance & Service Delivery will be in attendance and may wish to make a statement;
- (b) Steve Durbin, Head of Internal Services and Julie Jones Operational Manager Business Administration will be in attendance for this item;
- (c) Questions by Members of the Committee.

**6. Corporate Risk Register**

- (a) Councillor Mark Stephens, Executive Member Finance & Service Delivery will be in attendance and may wish to make a statement;
- (b) Christine Salter, Chief Corporate Services & Section 151 Officer and Derek King, Audit & Risk Manager will be in attendance for this item;
- (c) Questions by Members of the Committee.

**7. Grant Allocation System**

Report of the Committee's task & finish group

**8. Way Forward**

- (a) ICT Service Delivery Re-design
- (b) Business Administration Project
- (c) Corporate Risk Register

**JON HOUSE**

Chief Executive

17 November 2011